



# Magen Israel Primary School

Parent Handbook

5781-2020/21



# Magen Israel

## Elementary School

**Dean**

*Rabbi Yizchak Chayempour*

**Director**

*Mrs. Tamar Chayempour*

**Director of  
Development**

*Rabbi Chaim Eilenberg*

**Judaic Studies****Principal**

*Mrs. Mushky Tuvel*

**General Studies  
Curriculum****Coordinator**

*Mrs. Chana Kashi*

August 2020  
Tammuz 5780

Dear Parents,

Welcome to Magen Israel primary school. With deep gratitude to Hashem we look forward to the opening of the academic school year 5781 – 20/21. This year comes on the heels of the most challenging times, it is therefore with an extra sense of excitement that we welcome your children, grateful that they can finally return to a healthy educational routine together with their peers.

Our school is committed to developing our children to their maximum capacity in a warm, safe, and nurturing atmosphere, and imbuing them with a love for HaShem and the Torah. With the help of HaShem our school will graduate well rounded students with strong foundation skills required throughout all their years of education. We work on building high moral character and increased self-esteem, instilling a lifelong love for learning. Enclosed please find the school handbook. Please read it carefully and keep it as a reference throughout the year.

It is a privilege for us to be involved in the education and growth of your children. Please feel free to contact us with your questions and comments.

We look forward to a successful and productive year and Be”H welcoming you and your child in September.

Sincerely yours,

Mrs. T. Chayempour  
*Director*

**School Hours****Mon-Thurs:** 8:45 am - 3:45 pm**Friday:** 8:45 am - 12:45 pm**Contact Information****Phone:** (516) 570-2310 extension 2  
(516) 482 – 2305 extension 2**WhatsApp:** (516) 482-2305**Email:** [school@magenisraelcenter.com](mailto:school@magenisraelcenter.com)**Web:** [www.magenisraelcenter.com](http://www.magenisraelcenter.com)**Facebook:** Magen Israel**Instagram:** @magenisrael**Bus Service**

Busing is provided through the Great Neck Public Schools. Parents should register their children the Great Neck Public School Department of Transportation at **(516) 441-4060** before the start of the school year. If your child will be absent, please inform the bus company beforehand. Please refer to the Reopening Plan Handbook for all COVID-19 bus regulations.

**Arrivals**

Classes begin promptly at 8:45 am. In order to establish good school patterns from the start, it is important that students arrive on time. Latecomers miss an important part of our program and can be disruptive to the class.

**Early Pickup**

If it is necessary to take your child home before the end of the school day, you must sign your child out in the office. Please do not pick up your child without first informing the school office. Please call the office if your child is going to be picked up. Please do not write it on the WhatsApp group as very often the office will not receive the message in time.

**Absences**

If you plan to take a family trip during the time in which school is in session, please notify the school before of the days that your child will be absent. Please note that we

do not reimburse tuition fees for days missed. Please refer to the Reopening Plan Handbook for all Covid19 bus regulations.

### **Parental Absences**

Please inform the school if you will be away from home for any length of time. This is especially important if the absence is due to special occasions, such as hospitalization for the birth of a sibling.

### **Uniforms**

Students are required to wear the school uniform with embroidered school emblem. Uniforms are available through Land's End or Cookies. Please refer to the enclosed dress code. Students arriving without the proper school uniform will receive a phone call home.

#### **LandsEnd:**

<https://www.landsend.com/pp/SchoolSearch.html?action=landing&selectedSchoolNum=900188210>

#### **Cookies:**

<https://www.cookieskids.com/Uniform.aspx?sid=3750&dcid=0&icid=MIGN>

### **Snacks**

Several of our students have allergies and sensitivities to nuts as well as dairy. All food sent from home must be nut free. All snacks must be nut and dairy free.

### **Lunch Program**

Children are required to bring lunch from home, unless it is Pizza Day which will be one day a week. Alternatively the PTA does offer a hot lunch program for our students. Please be in contact with a PTA head if you would like to sign your child up. Lunch menus and information can be viewed on our website: [www.magenisraelcenter.com/school](http://www.magenisraelcenter.com/school)

### **Birthdays**

If you'd like to schedule a birthday party for your child during school hours, please contact your child's teacher. Please note that all snacks sent in must be Parve and Pat

Yisrael as well as Nut Free. Due to the current situation parents and/or family members may not join birthday parties.

### **Homework**

Homework is sent home each day for the purpose of reinforcing the material taught during school. Practicing reading daily is of critical importance in attaining good reading skills. Teachers will do their best to keep homework assignments to a minimum.

### **Photos**

To view photos, and videos, please friend us on Facebook and follow us on Instagram. Watch our Instagram stories or WhatsApp Status for a glimpse into your child's day and to view our special events. To view our WhatsApp status, you'll need to have the following number saved as a contact in your phone. (516) 570-2310

### **School Announcements**

School announcements and updates are sent via WhatsApp messages and email. Magen Israel Parents will be added to the WhatsApp broadcast for school notices, photos and videos. **Please avoid WhatsApp messaging teachers and faculty after hours.**

### **School Records**

Parents should notify the office promptly, in writing, of any change in address, telephone numbers, and information regarding emergency contacts. Promptness and accuracy are necessary in keeping our records up to date. The school must be able to communicate with parents whenever necessary.

### **Snow Closing**

When setting the calendar, the school takes into consideration that some days will be closed due to snow. In the event of a snow closing, parents will be notified via WhatsApp.

### **School Calendar**

The school calendar can be viewed on the school website [www.magenisraelcenter.com/school](http://www.magenisraelcenter.com/school). Monthly calendars are also sent home at the beginning of each month.

### **Parent Teacher Conferences**

Parent Teacher Conferences are held in November. If you feel the need to discuss your child's progress with his/her teacher at any time, please call the school and leave a message for the teacher. Your call will be returned at the teacher's earliest convenience. This year parent teacher conferences will be held over Zoom.

### **Book Fees**

Workbooks are distributed at the start of the school year. Please submit the \$100 book fee to the school office along with tuition fees.

### **PTA Dues**

Magen Israel requires that every child submit a mandatory **PTA Due of \$250**. PTA fees cover the costs of our many programs and field trips throughout the year including Tzivot Hashem. Please submit this amount to the school office at the beginning of the year.

### **Chinese Auction**

Our annual Chinese auction is a vital part of supporting our school. Each parent is required to submit an **auction fee of \$100 per family**. This fee must be submitted together with PTA dues at the start of the school year and includes auction entry tickets for school parents. We look forward to an enjoyable evening together.

## **EXTRA-CURRICULAR PROGRAMS**

### **Art**

Art classes take place on a bi-weekly basis. Our art teacher, Morah Muriel works with multiple mediums and materials to develop our students' creative skills. Once completed the students' artwork will be displayed on the hallway walls.

## Physical Education

Physical education plays an important role in a child's development. Sports classes are held on a weekly basis with our sports instructor. This year contactless sports are required by state law until further notice.

## Field Trips

Field trips are an educational and exciting part of developmental programs. Notices will be sent home and parents will be required to sign a permission slip allowing their child to join the school trip. Parent volunteers will be needed to assist with driving and chaperoning. We will notify the parents once field trips will be allowed. For the time being, we will be going on virtual field trips with the class.

## Health Policy

The health of our students and staff is codependent on the cooperation of the parents. Sending a sick child to school not only jeopardizes the health of that child, but the health of all the child's classmates as well. **Please refer to the Reopening Plan Handbook for all Covid19 health regulations.**

Below please a list of general wellness guidelines.

- Children must be free of fever for at least 24 hours before returning to school.
- Children must be free of diarrhea for at least 24 hours before returning to school.
- Children requiring antibiotics must be on it for at least 24 hours before returning to school.
- No child with an infectious disease is permitted to attend school.
- Children must have a doctor's note indicating that they are fit to return to school following an infectious disease.
- If a teacher deems a child too sick to be exposed to other children, she will call a parent or other relatives listed on the emergency card and ask them to pick up their child.
- No child with pink eye will be permitted in school.
- Teachers are not authorized to administer any medication to children.

- There will be a lice check at the start of the school year, after every major vacation, and whenever the administration deems necessary. Any child found with lice or nits will be sent home.
- In case of accidental injury G-d forbid, the school will immediately attempt to contact a parent. If we are unable to contact the parent, the child's physician will be called. If necessary, the school will also call an ambulance and paramedics. Until the arrival of the parents, the director or teacher will be responsible for making decisions regarding the child's welfare. Parents will be expected to assume responsibility for any resultant expenses not covered by the school's insurance. The school will maintain a parent's signed consent form, agreeing to this provision.
- All medical forms must first be submitted to the school office before your child can begin attending school.
- Please inform your child's teacher of any allergies that your child may have, even if you have already noted it on the registration form. It is important that you notify the teacher in person and ensure that she is well aware of the extent of the allergic reaction. If your child requires an Epi Pen, make sure to provide the school with one. Please make sure that all pertinent information on the emergency card be given upon your arrival to school.

All items sent to school must be clearly labeled. The school assumes no responsibility for lost items.



## Kindergarten Supply List

- 3 Dozen Sharpened Pencils
- 1 Dozen Erasers
- 2 Sharpeners
- 12 Glue Sticks
- 2 Pairs of Scissors
- 1 Pack of Crayons
- 1 Pack Washable Markers
- 4 Folders
- 2 Packs of Dry Erase Markers
- 3 Boxes of Tissues
- 2 Packs of Lysol Wipes
- 1 Pencil Case
- 1 Boxes of Ziploc Bags (1 Large and 1 Sandwich Size)
- 2 hand sanitizer

All items sent to school must be clearly labeled. The school assumes no responsibility for lost items.

### 1<sup>st</sup> Grade Supply List

- 2 composition notebooks (marble)
- 1 primary journal notebook (half page blank, other half lined)
- 4 two pocket folders with fasteners; assorted colors (duo-tangs)
- 2 plastic folders (1 red and 1 green)
- 1 pack of loose-leaf paper – **WIDE** ruled
- 1-inch binder
- 1 pack of dividers
- 2 packs of spiral bound index cards (little notebooks)
- 4 dozen sharpened pencils
- 4 erasers
- 2 covered sharpeners
- 2 pairs of scissors
- 6 glue sticks
- 1 pack of markers
- 1 pack of colored pencils or crayons
- 1 small pencil case for everyday use (preferably with a zipper)
- 1 large pencil case for all colors (preferably with a zipper)
- 1 twelve-inch ruler
- Mini dry erase board set with dry erase markers, and eraser (Please invest in a high-quality board to ensure that it lasts for the school year.)
- 3 boxes of tissues
- Boxes Ziploc bags (1 sandwich size, and 1 gallon size)
- 2 bottle of hand sanitizer

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2<sup>nd</sup> Grade

- Chumash Bereishit Meirat Einayim\*
- 2 composition notebooks (marble)
- 1 primary journal notebook (half page blank, other half lined)
- 4 two pocket folders with fasteners; assorted colors (duo-tangs)
- 2 plastic folders (1 red and 1 green)
- 1 pack of loose-leaf paper – **WIDE** ruled
- 1 inch binder
- 1 pack of dividers
- 2 packs of spiral bound index cards (little notebooks)
- 4 dozen sharpened pencils
- 4 erasers
- 2 covered sharpeners
- 2 pairs of scissors
- 6 glue sticks
- 1 pack of markers
- 1 pack of colored pencils or crayons
- 1 small pencil case for everyday use (preferably with a zipper)
- 1 large pencil case for all colors (preferably with a zipper)
- 1 twelve inch ruler
- Mini dry erase board set with dry erase markers, and eraser (Please invest in a high quality board to ensure that it lasts for the school year.)
- 3 boxes of tissues
- Boxes Ziploc bags (1 sandwich size, and 1 gallon size)
- 2 bottle of hand sanitizer

\*



All items sent to school must be clearly labeled. The school assumes no responsibility for lost items.

### 3<sup>rd</sup> Grade

- Chumash Bereishit Meirat Einayim\*
- 3 Dozen Sharpened Pencils
- 1 Dozen Erasers
- 3 Sharpeners
- 6 Glue Sticks
- 2 Pairs of Scissors
- 1 Pack of Markers
- 1 Pack of Crayons
- 1 Pack of Colored Pencils
- 3 Folders
- 1 Pack of Dry Erase Markers
- 3 Boxes of Tissues
- 2 Boxes of Lysol Wipes
- 1 Zippered Pencil Case
- 1 Hard Plastic Pencil Case
- 2 Boxes of Ziploc Bags (1 Large and 1 Sandwich Size)
- 2 Bottles hand sanitizer

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### 4<sup>th</sup> Grade

- Chumash Bereishit Meirat Einayim\*

- 3 Dozen Sharpened Pencils
- 1 Dozen Erasers
- 3 Sharpeners
- 6 Glue Sticks
- 2 Pairs of Scissors
- 1 Pack of Markers
- 1 Pack of Crayons
- 1 Pack of Colored Pencils
- 3 Folders
- 1 Pack of Dry Erase Markers
- 3 Boxes of Tissues
- 2 Boxes of Lysol Wipes
- 1 Zippered Pencil Case
- 1 Hard Plastic Pencil Case
- 2 Boxes of Ziploc Bags (1 Large and 1 Sandwich Size)
- 2 Bottles hand sanitizer

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